



2014-2015 Fall Registration Announced By St. Tammany Parish Public Schools

[Pre-Kindergarten Registration](#)

[Requirements for Registration](#)

Registration for all students entering the St. Tammany Parish Public School System for the first time during the 2014-2015 session will be held at the school the student will attend.

Students changing schools within St. Tammany Parish (other than students going to another school because of grade promotion), students who are entering the School System from home schooling, and parents or court-appointed guardians who do not have the required proof of residency must complete an Assignment/Transfer Request Form at one of the Child Welfare and Attendance Offices in Covington or Slidell. They must obtain an Assignment Letter from one of these offices before registering at the school they will attend. This does not apply to students already in the St. Tammany Parish Public School System going to a different school because of advancement to the next highest grade level.

Every child, as a prerequisite to enrollment in any first grade of a public school, shall meet one of the following criteria: have attended a full-day public kindergarten for a full academic year or have satisfactorily passed academic readiness screening administered by the School System. Students who have completed kindergarten at an accredited private school must furnish proof of attendance.

Any child born before October 1, 2008, will be eligible for first grade, and any child born before October 1, 2009, will be eligible for kindergarten.

Pre-Kindergarten Registration

To qualify for any regular education Pre-Kindergarten class, a child must meet the following criteria:

1. Has reached four (4) years of age (48 months) before October 1, 2014
2. Resides within the attendance area served by the school site
3. Has a family who agrees to participate in activities associated with the program

In addition to the other documents required for registration, Pre-Kindergarten applicants must provide income verification – using at least one of the following documents: Food Stamp Card, TANF eligibility, McKinney Vinto eligibility, most current W-2 form or two (2) most recent pay stubs.

Other criteria must be met for some Pre-Kindergarten programs. For specific information about student eligibility, placement or the screening process call the St. Tammany Parish Pre-Kindergarten Office at 985.898.3306. Families who do not meet income eligibility may be charged \$500 tuition per month to attend a Pre-Kindergarten class.

Pre-K- 12th Grade Registration Schedule

Each school will have a specific registration date and time as indicated in the following list. The hours of registration will be 9:00 a.m. until noon on the dates listed below:

Wednesday, July 30, 2014

Abita Springs Elementary
Abney Early Childhood Center
Abney Elementary
Bonne Ecole Elementary
Boyet Junior High
Covington Elementary
Creekside Junior High
Cypress Cove Elementary
Fifth Ward Junior High
Florida Avenue Elementary
Folsom Elementary
Folsom Junior High
Fontainebleau Junior High
Lake Harbor Middle
Lancaster Elementary
Lee Road Junior High
Little Oak Middle
Little Pearl Elementary
Lyon Elementary
Magnolia Trace Elementary
Mandeville Elementary
Mandeville High
Mandeville Junior High
Mandeville Middle
Marigny Elementary
Mayfield Elementary
Monteleone Junior High
Northshore High (1st Registration)
Pine View Middle
Pitcher Junior High
Pontchartrain Elementary
Riverside Elementary
Salmen High (1st Registration)
Slidell High (1st Registration)
Tchefuncte Middle
Whispering Forest Elementary

Thursday, July 31, 2014

Abita Springs Middle
Alton Elementary
Bayou Lacombe Middle
Carolyn Park Middle
Chahta-Ima Elementary
Covington High
Fontainebleau High
Honey Island Elementary
Madisonville Elementary
Madisonville Junior High
Northshore High (2nd Registration)
Pearl River High
Salmen High (2nd Registration)
Slidell High (2nd Registration)
St. Tammany Junior High
Woodlake Elementary

Friday, August 1, 2014

Bayou Woods Elementary
Brock Elementary
Clearwood Junior High
Lakeshore High
Sixth Ward Elementary
Slidell Junior High

Requirements for Registration

The following items are required for student registration:

1. State Certified Birth Certificate
2. Social Security Card
3. Health Record of Required Immunization
4. Proof of Residency
5. Report Card/Records from Last School/LEAP Results (for in-state transfer)
6. Assignment Letter (if applicable)
7. Custody Papers (if applicable)

State Certified Birth Certificate - For those who do not have a birth certificate, you may contact the St. Tammany Parish School Board Annex in your area for information on how to obtain one. Contact the Covington Annex at 985.898.3370 or the Slidell Annex at 985.646.4917.

Social Security Card - The Social Security number serves as the student's identification number on all records. The Social Security number written on a piece of paper cannot be accepted.

Health Record - State Law requires that all children attending school in the State of Louisiana have the following immunizations. This requirement includes students in the Title 1 four-year-old program and in Pre-Kindergarten through grade 12. Included are students who are coming into the St. Tammany Parish Public School System from another parish, state or nonpublic school.

1. **DTP** (Diphtheria, Tetanus and Pertussis or Whooping Cough) – A minimum of four (4) doses is required. The last DTP or a booster is to be given after the fourth birthday.
2. **Polio** – A minimum of three (3) doses is required. The last polio or booster is to be given after the fourth birthday.
3. **MMR** (Measles, Mumps and Rubella) - One (1) dose is required at twelve to fifteen months of age. A second MMR is required before entry to school.
4. **Hepatitis B** – Three (3) doses are required for first time enrollees into Louisiana public schools.
5. **HIB** – Four (4) doses or proof of at least one dose after fifteen (15) months of age are required for pre-kindergarten and noncategorical students to enter school.
6. **Varicella** (Chickenpox) – Two (2) doses or a history of the disease is required for pre-kindergarten, kindergarten, 1st and 2nd grades.
7. **MCV4** (Meningococcal Conjugate) – Required for all students eleven (11) years old. These students must also have proof of booster doses of Tdap and Chickenpox.

Dates of the above required immunizations must be recorded on an official immunization form and presented to the school at the time of registration. Contact the Slidell St. Tammany Community Health Center at 985.607.0400, the Covington Community Wellness Center at 985.871.6030 or the Greater New Orleans (GNO) Immunization Network Mobile Unit at 504.733.3268 for immunization information.

The immunization policy of the St. Tammany Parish School Board dictates that no child be allowed to

enter school without proof of immunizations.

Proof of Residency - Proof of residency must be established using at least three of the documents listed below. All documents must be the most current available and dated within 30 days. Documents that are suspect or inconclusive may be disallowed and additional documentation may be required.

Documentation may consist of a current utility bill (butane, electric, gas, water, cable or satellite), the current year W-2 form, the most recent federal or state income tax return, a vehicle insurance print-out from the parent's or legal guardian's insurance company, a signed residential building contract, a signed real estate lease agreement or signed mortgage loan documentation. All documents must show the name of the parent or legal guardian, the street or road address of residence or the utility service address (if using utility bills). Lease agreements must show street or road location and must be from a real estate office, apartment complex or mobile home property, not from an individual.

U. S. Post Office box numbers, printed checks or drivers' licenses are NOT considered proof of residency.

Custody Papers - Parents or guardians granted custodial rights of a student must present at registration the custody papers granted through a court system.

Report Card/Records from Last School/LEAP Results - To ensure correct grade placement of new students, a report card and standardized test reports from the last school the student attended must be presented. Students entering fifth and ninth grades from in-state public, nonpublic or any home schooling program are required to show evidence that they have passed the English/Language Arts and the Mathematics sections of the LEAP (Louisiana Educational Assessment Program) test, as mandated by the State of Louisiana. For more information about the LEAP requirements, contact the St. Tammany Parish Public School System Testing Coordinator at 985.898.6481.

Assignment Letter - Students who are transferring within the St. Tammany Parish Public School System (other than those being promoted to a higher grade from feeder schools), students who are entering the School System from home schooling and parents or court-appointed guardians who do not have the required proof of residency (see Proof of Residency for requirements) must obtain assignment letters from a St. Tammany Parish School Board Annex in their area. Contact the Covington Annex at 985.898.3370 or Slidell Annex at 985.646.4917 for additional information. The Child Welfare and Attendance offices are located at 406 East Boston Street in Covington and 980 Ninth Street in Slidell.

All Public Schools in St. Tammany Parish will open on Thursday, August 7, 2014.